

2020-09-23 Special General Meeting #8 / 2020



Minutes of Meeting

Location: Zoom meeting
Date: Wed Sept 23, 2020 7:00 pm

Present:	<input checked="" type="checkbox"/>	Samantha Li	President
	<input checked="" type="checkbox"/>	Sara Bradley	Vice President / Secretary
	<input checked="" type="checkbox"/>	Taylor Eshpeter	Treasurer
	<input checked="" type="checkbox"/>	Max Parker	Director – Youth Team
	<input type="checkbox"/>	Kayla Yeulet	Director – Programing
	<input checked="" type="checkbox"/>	Charles Kalinsky	Director
	<input checked="" type="checkbox"/>	Dan Yip	Member
	<input checked="" type="checkbox"/>	Thomas Jacquin	member
Prepared by:	<input checked="" type="checkbox"/>	Sara Bradley, Vice President	Date: 2020-11-16
Accepted:	<input type="checkbox"/>		

I Call to order by: President and Chair, Samantha Li 7:14 pm
A quorum was present

II Approval of Agenda: Special General meeting called to review and change bylaws.
No other agenda to approve.

III Approval of Minutes: Moved to accept by Max, seconded by Sam

IV Directors Reports – Standing Items

a. Secretary - Report appended
- Membership list has been updated and is available by request. All memberships expired on Aug 31.

b. Treasurer – Report appended
- Minimal expenditures since last meeting.
- Up to date expenditures provided
- 2Q banking summary

c. Director – Youth Team – Max Parker
- Thinks that the youth team could gain access to Porter Creek soon.
- COVID protocols will need to be established and circulated to parents and kids prior to starting. (Charles and Sam had information and would provide it to Max)/

d. Director – Programing
- Nothing to report

V Business

1 Special Business - Changing bylaws :

MOTION

Samantha Li presented the following motion, whereas,

- notice of this special general meeting was provided more than 21 days ago,
- proposed changes to the bylaws were provided for review,
- under the societies act we can update the Association's bylaws at a special meeting,
- the current bylaws do not allow for the use of electronic meetings,
- updates to the current bylaws for the terms of the director, quorum numbers, among other items need to better match the operations of the Association,
- the Board of directors reviewed the proposed changes.

Moved by Max Parker, seconded by Sara Bradley

MOTION CARRIED

Action

- Sam will prepare the formal RESOLUTION and file the new bylaws with Corporate Affairs.
-

2 Lotteries Grant – Opportunities Fund - Approved:

- Taylor reported that the application to Lotteries for equipment was APPROVED
- The grant was for functional training equipment: Shoes, climbing gear for skills training, including a rope, anchors.

Actions:

Taylor (or other as assigned by Taylor)

- Funds are conditional on CY reporting on the project in accordance with the terms and conditions outlined in the approval letter.
 - Submission of this information must be submitted by December 15 2020.
-

3 Lotteries Fund – Regular Intake Application – Bouldering Crash Pads:

MOTION

Taylor Eshpeter presented the following motion,

- Climb Yukon Association is responsible to provide a safe climbing environment at the Porter Creek Indoor Bouldering stage,
- the existing crash padding at the Porter Creek Indoor Bouldering stage are not specifically designed for bouldering and could be easily argued that they are too thin for a wall the height of that at Porter Creek,
- on behalf of the Association he would like to complete and submit a funding application to Yukon Lotteries to cover some or all of the costs associated with the purchase and installation of new mats for Porter Creek,
- The proposed product will be a modular system that can be arranged to fit any space and can be removed at the end of programming and stored in a secured location on site for protection.

4 Raffles – Eligibility Application:

- Taylor and Sam presented the idea to apply for a “charitable gaming licence” with the Yukon Government. This licence would permit us to have 50/50 draws or a number of other draws for prizes.
- This licence first requires and “eligibility application”

Action:

- **Sam and Taylor** to coordinate who makes this eligibility application.
 - On approval of the eligibility application a formal motion will have to be made and recorded in our minutes.
-

5 Sport Yukon COVID funding – Intake 1:

- Sara advised that we are pursuing funding for expenses related to COVID-19 and our recurring expenses that can not be covered due to a lack of income.
- This is intake 1 of 3 scheduled intakes. We may make more that 1 application if justified. Recommended to pay attention to any expenditures that are COVID related and keep track of them.

Actions:

- **Sara** will be submitting this application by the October 2 deadline.
-

6 Availability of Porter Creek:

- We have been advised by the City that User Groups will not have access to the school until at least Nov 2, 2020.
-

7 Governing Body:

- Sara will work towards a draft submission prior to next meeting.
- Sam is available to assist

Actions:

- **Sara** work as listed above

VI New Business

- None

VII Adjournment: 8:15 pm

Next Meeting: TBD

Distribution: Board



Climb Yukon
climbyukonassociation@gmail.com

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4061 Fourth Ave
Whitehorse, YT Y1A 1H1

CLIMB YUKON DIRECTOR'S REPORT

DATE 2020-09-23

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From:	Sara Bradley	Secretary
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SUMMARY

- 1) Funding Application for COVID-19:
 - a) A draft funding application has been prepared in response Federal Government funding for relief to help support Culture, Heritage and Sport Organizations to continue to operate through COVID-19.
 - b) Although this fund cannot be used to replace lost revenues, it can be used to cover expenses historically covered by earned revenues.
 - c) The first intake is October 2. There are two other intakes (December and January), which we can also apply for if we can prove a need.

- 2) Registrar of Members:
 - a) Membership list is up to date – 3 current members.
 - b) All memberships expired at the end of August.

End



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CLIMB YUKON DIRECTOR'S REPORT

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From:	Sara Bradley	Co-Treasurer
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SUMMARY

- 1) Minimal to no expenditures since the last meeting.
- 2) I have been updating our documents to summarize our income and expenses into categories as opposed to a list of transactions, which has worked for us in the past, but is limiting moving forward.
- 3) Included a 2Q banking summary.
- 4) Included a Year-to-date banking summary:
 - There are Notes to explain our financial categories. This will be a work in progress. Most year end financials include some type of explanatory notes.
 - Year-to-date is a bit misleading because some expenses get noted in 2019 but are recovered in 2020 and vice versa.

End



Climb Yukon Association
2nd Quarter 2020 Financial Statements

Balance Sheet..... Page 2
Banking Summary Page 3

Signature: _____ Date: _____
Sara Bradley, Officer

Signature: _____ Date: _____
Officer



Climb Yukon Association

Balance Sheet

2020/06/30 – 2nd Quarter 2020

Assets	06/30/2020	03/31/2020
Cash	\$8,679.82	\$6,798.40
Accounts Receivable	\$0.00	\$0.00
Equipment (holds, shoes, drill)	\$3,000.00	\$3,000.00
Building	\$0.00	\$0.00
Total Assets	\$11,679.82	\$9,798.40
Total Liabilities	\$0.00	\$0.00
Equity	\$11,679.82	\$9,798.40



Climb Yukon Association

Banking Summary

For Period: 2020/04/01 - 2020/06/30 – 2ND Quarter 2020

Income

Fundraising Youth Team	\$1,812.5
Membership Fees	\$100.00
TOTAL INCOME	\$1,912.50

Expenses

Bank Account Fees	\$31.08
TOTAL EXPENSES	\$31.08

OVERALL TOTAL	\$1,881.42
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Climb Yukon Association

Account Transactions by Category (YTD)

2020-09-21

INCOME

Courses	100.00
Donations	250.00
Drop-in Fees	1,531.80
Event Revenue	100.00
Fundraising-Youth Team	1,812.50
Grant	3,400.00
Membership Fees	370.00
	<hr/>
	7,564.30

EXPENSES

Association Fees	-260.00
Bank Account Fees	-99.21
Competition Expenses	-7,044.42
Event Expenses	-656.35
Insurance	-3,395.00
Misc.	-12.50
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	-11,467.48

TRANSFERS

Scotia Bank	-567.86
Stripe	827.86
Accounts Payable	-260.00
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	0.00

OVERALL TOTAL

-3,903.18



Climb Yukon Association

Financial Explanatory Notes - Sep 23, 2020

Accounts

'Scotia Bank' is the main cash flow account.

'Stripe' is a web based service provider similar to PayPay that collects donations, membership fees, and other payments made through the website, and makes deposits into the cash flow account at specified intervals and milestones. There is a fee for this service. Current fee averages ~1%

'Accounts Payable' is a holding account for unpaid bills from vendors, expense requests from directors, coaches, or others.

Income

Event Revenues - in general are the Net revenues for that period. Not all revenues and expenses associated with particular events are reconciled during one period. All individual 'events' should be reconciled prior to the year end financials. Where this isn't possible a special note should be included. Individual Event Summary's can be prepared.

Donations – are totals and may or may not be specific to a particular fundraising event.

Drop-in fees – Porter Creek facility